

## TEAM LEADER

**Lead with Confidence, Inspire Your Team, and Deliver Results**

US 242821 / NQF Level 4 / 6 Credits

***"Be a Leader, Not a Boss!"***

This course transforms task-focused managers into confident, people-centric leaders who inspire, motivate, and drive results. Whether you're a new or experienced team leader, stepping into leadership comes with challenges: How do you motivate your team? Set clear expectations? Hold people accountable while building trust?

You will learn the practical tools and understand the leadership mindset needed to shift from simply managing people to leading with confidence and impact. You will learn how to organise, support, and empower your team to achieve both individual and collective success.

By the end of this training, you will have the skills, strategies, and confidence to build a high-performing team, navigate challenges with ease, and foster a culture of engagement, accountability, and results.

### **WHO SHOULD ATTEND**

- New and aspiring team leaders looking to build confidence in their leadership role
- Supervisors and junior managers responsible for guiding and supporting teams
- Business owners who manage teams and want to improve team performance
- Anyone responsible for delegating, organising work, and ensuring team success

### **HOW YOU WILL BENEFIT**

- Strengthen your leadership skills to effectively manage and inspire your team
- Improve team and individual performance through clear expectations and motivation
- Develop confidence in making decisions and holding your team accountable
- Enhance communication and delegation to ensure work is organised and completed efficiently
- Create a positive team culture where collaboration and trust lead to success
- Learn practical tools to monitor progress, track results, and take corrective action when needed

*Two-day course 08:30 - 16:00*

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## **WHAT WILL BE COVERED**

### **The role of a team leader**

- Shifting from "managing" to leading with confidence
- Understanding your authority, responsibility and accountability
- Taking ownership of team performance and leading by example

### **Building a high-performing team**

- Defining your team's purpose and aligning goals
- Clarifying team roles and leveraging strengths for maximum impact
- Identifying your team's development stage and how to support them effectively

### **Motivating and engaging your team**

- Understanding individual working styles and how to get the best from your team
- Setting clear performance standards, tasks and deadlines
- Gaining commitment from team members and empowering them to succeed
- Managing challenges and overcoming obstacles that impact performance

### **Monitoring and evaluating performance**

- Using practical tools to track productivity and monitor progress
- Taking corrective action when objectives are not being met